

2009 Green Market Rules and Regulations

Our Mission:

The Green Market is hosted by the Lawrence County Soil Conservation District in an effort to supply a venue to buy, sell, or trade produce and goods from both farms and individuals as well as educate the public on environmental issues in a fun atmosphere.

The Lawrence County Green Market is active in preserving local farms and providing guidance to the next generation that farming is not only a great lifestyle but a viable way to make a living. The Lawrence County Green Market provides a connection between the farmer and the consumer and creates a partnership that assures a more sustainable future for all concerned.

1. The Lawrence County Green Market consists of two types of vendors: Farm Vendors and Non-Farm Vendors.
2. A producer certificate must be completed by Farm Vendors before selling at the Green Market. The certificate will be provided by the Green Market and must be filled out and signed by your County Extension Agent. The Market Manager will retain the original. A COPY OF THIS CERTIFICATE MUST BE DISPLAYED IN YOUR MARKET SPACE.
3. The Green Market will be open for retail sales from 8:00 am to 1:00 pm each Saturday during the Summer market season, which is the last Saturday in May until mid October.
4. Market Vendors should be set up 15 minutes before opening time and all vehicles not containing merchandise to display must be parked away from the building. Each vendor is required to stop selling at the close of the market and have everything loaded for removal one hour after the close of the market. The Marketing Manager has the authority to change the market hours at any time. The market will be held every Saturday rain or shine.

5. Due to the Market's liability insurance requirements, Vendors will not begin selling until the market officially opens at 8 AM. Vendors are required to stay until the market closes. The Market Manager must approve exceptions to this policy in advance. The Market Manager is responsible for officially opening and closing the market each day.
6. Each vendor must leave the selling area clean and in orderly condition. All refuse and unsold goods must be removed from the market area by the vendor. Vendors will be assessed a fee (\$100.00 to \$1,000.00) for cleanup if the market has to further clean or professionally clean a selling space. All boxes and trash from each vendor must be taken to the dumpster designated. Vendors will not use the market provided trash cans to dispose of trash or liquids.
7. Farmers may sell any farm products, including value-added products. All produce sold at the market must be locally grown. To be locally grown, the produce must have been grown within a 150 mile radius of Lawrenceburg, Tennessee. Any complaints filed with the Market Manager about producers not following these rules will be investigated. All foods, plants, and goods sold must comply with all applicable local, state and federal regulations. A copy of the commercial kitchen certificate or domestic kitchen certificate must be displayed in the booth at all times, if applicable. Proper labeling must be used as defined by the proper authority. Documentation of certified scales must be displayed in the booth, if applicable. Proper labeling pertaining to organically grown produce must be displayed. Farmers must submit application to the Market Manager. Approved producers must grow their own produce. No wholesale brokers will be allowed. The Market Manager has the right to physically inspect crops and production areas of Farm Vendors at any time. Acceptance in the Green Market is based on quality and freshness of the product(s) and the relevance of the product(s) to the overall diversification of the Market.
8. Local arts and crafts are permitted for sale at the Market. Non-farm vendors must make application to the Green Market. Selection of non-farm vendors will be made by the Market Manager and will be made on the basis of quality, originality, eco-friendliness and Market space availability. Priority will be given to vendors promoting environmental awareness or products made with sustainable materials.
9. Vendors must supply their own tables, chairs, tents etc. Electricity is available in limited areas.
10. Spaces may be reserved for the entire summer season or per Saturday. Farm and non-farm vendor booths are free of charge, however advanced reservation is required.

Booth location information is first come, first serve. If vendors plan to miss a particular market day or days, the vendor must notify the Market Manager in advance of the day or days. Vendors who continually miss the market without notifying the Market Manager will forfeit their rights to their booth space.

11. Truck spaces are available for those with a truck or trailer display. Larger vehicles need to be discussed with the Market Manager. All displays, including umbrellas and canopies, must be securely anchored and must not extend beyond the limits of the assigned space. Anchors must not be placed into the parking lot surface.
12. Vendors may not bring domestic pets into the market.
13. Vendors who choose to bring children to the Market are asked to ensure that the conduct of the minors is appropriate and not disruptive to customers or other vendors.
14. The sale of live animals is not allowed in the market.
15. Smoking, profanity and alcoholic beverages are not allowed in the market.
16. Pricing of goods sold at the market is the sole responsibility of the individual vendor. Fraudulent, dishonest, or deceptive merchandising or collusion to set prices among vendors may be grounds for forfeiture of the right to do business of any kind in the market for a length of time to be determined by the Market Manager and governing Board. All vendors must adhere to sanitary procedures for selling produce and value-added items.
17. All vendors must dress appropriately. Shoes and shirts are required.
18. It is the responsibility of each vendor to abide by all local, state and federal regulations which govern the sampling, production, labeling, or safety of the product the vendor offers for sale at the market. Failure to comply may result in forfeiture of the vendor's booth. If you have any questions on this matter, please speak with Michelle Banks, the Green Market Manager, John Sanford at the Tennessee Department of Agriculture Regulatory Services, or the Lawrence County Health Department.
19. Quality control is one of the most important factors in the Green Market. Routine inspections may be conducted. If your product is found unfit to sell at the Green Market, the Market Manager may ask you to discontinue sales of this item

immediately. Vendors who repeatedly attempt to sell unfit items or produce may be asked to leave the Market.

20. If you have any questions or concerns you would like the Market Manager to address, please submit these in writing to: The Green Market, 237 Waterloo Street, Lawrenceburg, TN 38464.
21. Any vendor or customer with complaints regarding policy or implementation of policy may request a meeting with the Market Manager and will be contacted in a timely manner to schedule a meeting.
22. Any matter not specifically set out in the 2009 Green Market Rules and Regulations will be taken before the Market Manager and the hosting authority, the Lawrence County Soil Conservation District Board and a decision will be made and added to the rules and regulations. Any decision made will be final.
23. Inappropriate conduct or language towards other vendors, customers, or management of the Green Market, whether in person or by electronic media, will not be tolerated and may be grounds for immediate dismissal from the Market by the Market Manager. All complaints will be investigated thoroughly. Vendors who have a complaint may verbally relay them to the Market Manager, or may submit them in writing. The complaint will be investigated and the Market Manager will respond to the vendor in writing within one week. Professional conduct is required during the complaint process. Inappropriate conduct during the complaint process (i.e., yelling, swearing, throwing items, harassing or threatening management, etc.) will not be tolerated and could result in immediate dismissal from the Market.

Lawrence County Green Market
Michelle Banks, Market Manager
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Lawrenceburg, TN 38464
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